

PROMOTION

POLICY

POLICY:

- Mooroolbark College automatically promotes students each year provided they have satisfactorily completed the majority of semester units studied during the whole year (and at least one unit of English at Year 10). When this is not the case, an individual counselling approach is implemented.

GUIDELINES:

- The focus of individual counselling is ‘which of the identified pathways options will provide the student with the best chance of success taking into account their particular needs or abilities.’
- At Mooroolbark College, student promotion to the following year level is monitored by the House Teams. They will work in close cooperation with the Pathways Team, classroom teachers, students and families. Parents will have input into any recommendation regarding their child’s promotion.
- The College considers the following key criteria for promotion:
 - Attendance
 - Completion of work
 - Standard of work completed
- Students cannot be promoted into VCE unless they have completed the majority of units satisfactory in Year 10 including the satisfactory completion of at least one unit of English.
- Non-promotion is not used as a discipline procedure.

IMPLEMENTATION:

- Classroom teachers and/or relevant college staff will inform students and their parents if they are not meeting the above key criteria.
- Students who are not automatically promoted will be interviewed, usually with their parents, and all relevant details identified and taken into account.
- The House Teams will receive a copy of each student’s S/N and VELS summary report for analysis, provided by the Reports Coordinator.
- Classroom teachers will monitor student attendance using Day Map and their own attendance rolls and inform House Coordinators if students fall under the 90% attendance requirement (Years 7 – 10 & VCAL) and 95% attendance requirement (VCE).
- The House Team will review the promotion of any student in Year 7 to 9 who have not satisfactorily completed a majority of semester based units including two units of English.
- The House Coordinators will review the promotion of all Year 10 students who have not satisfactorily completed Semester one of English and/or the majority of units in semester one. A support group meeting will be called to review the progress of the student in this situation
- The parents/guardians of all Year 10 students who do not satisfactorily complete one or more units at the end of semester one will receive correspondence explaining the promotion policy into Year 11 VCE.
- A proposal from parents that their child repeat a year will be considered on its merits using the criteria outlined above.

BASIS OF DISCRETION:

- When making decisions whether to retain students the long-term academic benefit of the student and the student’s welfare needs must be taken into consideration.

EVALUATION:

- This policy will be reviewed as part of the school's four-year review cycle.

This policy was last ratified by College Council on

13 August 2013