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www.mooroolbarkcollege.vic.edu.au

Dear Parent/Guardian,

Mooroolbark College is looking forward to another great year of teaching and learning and would like to advise you of Mooroolbark College's Year 11 VCE-VM parent payment arrangements for 2023.

While every effort is made to keep charges as low as possible, the College needs your assistance to continue to provide the excellent educational programs and the successful outcomes for students that have become the hallmark of Mooroolbark College.

School Councils are able to request payments or contributions for educational items and services from parents and guardians for students in Victorian government schools.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Financial Support for Families

Mooroolbark College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- Compass Billing instalment options available
- Welfare assistance John Nichol (Student Welfare Coordinator) / Gill Van Der Ende (Chaplain)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the Accounts Department on (03) 9727 8100.

Payment Methods

Mooroolbark College offers various payment methods:

- Compass Billing payment in full or instalment options available
- Eftpos (over the phone or in person at Reception, or via credit card slip attached on page 4)
- Cash / Cheque

Yours sincerely,

Principal

College Council President

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:



Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

• Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

CURRICULUM CONTRIBUTIONS & OTHER CONTRIBUTIONS

Items and activities that students use/own, or participate in, to access the Curriculum				
Year 11 VCE-VM Student ID Card				
Year 11 VCE-VM Planner				
Year 11 VCE-VM Combination Lock if not retained from previous year				
Year 11 VCE-VM Classroom consumables, materials & equipment • Guest presenters, photocopying of worksheets and learning materials, white/coloured paper, cardboard, markers, notebooks, sticky notes, laminating pouches, paperclips etc				
 VCE-VM Whole school events: Athletics carnival - entry and transport (\$10.00) Swimming carnival - entry and transport (\$10.00) Cross Country - transport (\$5.00) 	\$25.00			
Other Contributions - for non-curriculum items and activities	Amount			
School Sports Victoria membership				
Student wellbeing programs				
First aid equipment and service A contribution to assist in the operation of the Colleges sickbay which is staffed by a fully qualified first aid attendant so that immediate attention to illness or injury is available to students at all times.	\$20.00			
Locker levy – (maintenance and replacement)				
Total Amount – Curriculum Contributions and Other Contributions	\$300.00			

TAX DECUCTIBLE CONTRIBUTIONS

Tax Deducible Contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$50.00
Library fund . A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$25.00
Total Amount – Tax Deductible Contributions	\$75.00



Please refer to the Mooroolbark College website for a copy of the Year 11 VCE-VM 2023 Booklists provided by Lilydale Books. The items listed are recommended for purchase, for your child to individually own and use.

EXTRA-CURRICULAR ITEMS AND ACTIVITIES

Mooroolbark College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Instrumental Music Lessons (group) (to be invoiced in 2023)	\$500.00 per year
Instrumental Music Lessons (individual) (to be invoiced in 2023)	\$800.00 per year
Instrumental Music Instrument Hire (to be invoiced in 2023)	\$250.00 per year
Year 11 Camp – West Coast Tour (to be invoiced in 2023)	\$800.00 (approx.)
Year 11 Debutante Ball	\$350.00 (Debs) \$400.00 (partners)
Interschool Sport (per sport on a sign up basis)	\$20.00
College Magazine "Beekon 2023"	\$20.00
Other excursions may be scheduled throughout the year	ТВС

PAYMENT OVER THE PHONE / IN PERSON

Parents/Guardians are welcome to make payment of any College Levies in person at Reception, or over the phone by contacting the Accounts Department on (03) 9727 8100.

Complete the below form, and return to the College for processing						
Year 11 VCE-VM 2023 College Levy Credit Card Payment						
Student's Name:				MOOROOL BARK		
Cardholder's Name:			Phone No:	COLLEGE		
Type of Card	Mastercard \Box	Visa 🗖		\$375.00		
Credit Card No						
Expiry Date:4	/ Signature:		Date:			

A Parent's Guide to Billing

A step by step guide to take you through paying your school contributions through the Compass App or Browser.



Compass App

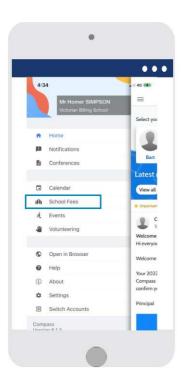


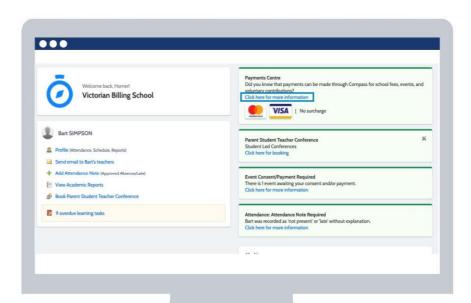
Select "Contributions" from the 3 Bars / Side Menu

Web Browser



Click on the "Payment Centre"
Banner on your Home Page and select
"2023 School Contributions"





Goodbye cash handling!

The Compass Payments Centre allows you to pay anytime, anywhere - reducing foot traffic and contact in the school office.

Handy Tips & Tricks

- ✓ You can access your payment history viaCog icon > My Payments.
- All transactions will send a receipt to your email.
- ✓ Access your Events & School contributions all in the one place.
- Chip away at your fees, whenever suits you.
- ✓ Choose from a number of instalment options

A Parent's Guide to Billing

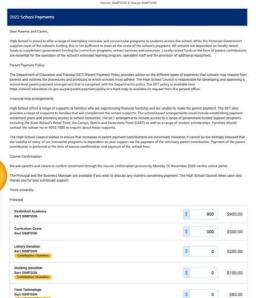
Complete your Contributions

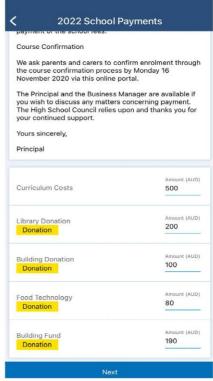
Each contribution/payment will detail whether this is a standard or donation fee, and can be

adjusted, to chip away at each amount.

You'll always be able to access Payments Centre, so you can come in and pay again at any time, anywhere.







Choose your Payment Method & process payment

Once you're happy with the amount chosen, you can choose to pay in full or via instalments.

You'll see the instalment options set up by the school - with the relevant dates and charges. This will direct debit your card on those given dates.

